



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

# Donegal County Council

## Application Form B

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#### **Appendix A - Rural Housing Application Form**

This form is to be completed for all rural housing applications and is in addition to the standard application form.



## Appendix A

### Rural Housing Application Form Donegal County Development Plan 2024-2030

This form is to be completed for all rural housing applications and is in addition to the standard planning application form. An accurate and comprehensive response to these questions together with the submission of the appropriate supporting documentation will facilitate the timely assessment and processing of your application. Applicants are requested to complete all sections using block letters.

Please note that this form is to be completed and read in conjunction with all relevant sections of the Donegal County Development Plan 2024-2030. The Donegal County Development Plan 2024-2030 can be viewed online at: <https://www.donegaldevplan.ie/>

<b>Name(s) of Applicant(s):</b>	
<b>Applicant's Maiden Name:</b> (If applicable)	
<b>Parents Names:</b> (incl. Maiden names, surnames of both)	
<b>Address of proposed development site:</b>	

<b>Is the proposed dwelling (Mark 'X'):</b>			
A primary, principal and permanent residence	A second home	A holiday home	Speculative (for sale)

<b>Where the Applicant is not the site owner and/or site is being acquired (purchased) the following is required:</b>	
State relationship of applicant to the landowner:	



<b>Planning History</b>		
Have you ever previously been granted planning permission for a dwelling house on another site:	<b>Yes</b>	<b>No</b>
If yes, what was the planning application reference number(s)?		
If yes, what has become of the previous permission / development?  <i>i.e. – sold, not built etc?</i>		

<b>Current Address Information</b>			
Please provide your current address:			
How long have you been resident at the current address?			
<b>Please indicate the nature of occupancy at your current address (Mark 'X'):</b>			
Applicants Ownership:	Rented:	Living with parents \ family:	Other:
<b>Please provide history of previous residences relevant to the applicant in support of the Rural Housing Policy.</b>			
<b>Address 1:</b>			
<b>From:</b>		<b>To:</b>	
<b>Address 2:</b>			
<b>From:</b>		<b>To:</b>	
<b>Address 3:</b>			
<b>From:</b>		<b>To:</b>	



<b>Specific need to live in this location (Mark 'X')?</b>			
<b>Yes</b>		<b>No</b>	
Returning:	Retiring:	Employment:	Other:
<b>Please provide a reason (and supporting documentation) demonstrating need for selecting this site:</b>  <i>If 'Other' was selected provide additional details (e.g., Medical, Carer).</i>			

<b>Employment Details – (supporting evidence of rural housing need)</b>			
Applicant's occupation:			
Employer Name:			
Address of place of work:			
<b>Do you have children attending a local school?</b>			
<b>Yes</b>		<b>No</b>	
Please provide the school names and addresses:  <i>If applicable</i>			

<b>Within which Rural Housing Policy Area is the subject site located (Mark 'X')?</b>		
Areas Under Strong Urban Influence <b>RH-P-1</b>	Areas Under Strong Holiday Home Influence <b>RH-P-2</b>	Structurally Weak Rural Areas <b>RH-P-3</b>
<b>Please complete the relevant section below based on your selection</b>		



**Policy RH-P-1 – Areas Under Strong Urban Influence:**

To consider proposals for new one-off rural housing within ‘**Areas Under Strong Urban Influence**’ from prospective applicants that can provide evidence of a demonstrable economic or social need (see ‘Definitions’) to live in these areas including, for example, the provision of evidence that they, or their parents or grandparents, have resided at some time within the area under strong urban influence in the vicinity of the application site for a period of at least 7 years. The foregoing is subject to compliance with other relevant policies of this plan, including Policy RH-P-9.

This policy shall not apply where an individual has already had the benefit of a permission for a dwelling on another site, unless exceptional circumstances can be demonstrated.

An exceptional circumstance would include, but would not be limited to, situations where the applicant has sold a previously permitted, constructed and occupied dwelling, to an individual who fulfils the bonafides requirements of that permission.

**New holiday homes will not be permitted in these areas.**

<b>Please indicate below whether your application is based on your own, your parent’s or your grandparent’s residency and the years of such residency.</b>	<b>Townland &amp; Eircode of residence</b>	<b>No. of years at this address</b>
My own residency		
My parent’s residency		
My grandparent’s residency		

***Please provide a narrative on your circumstances of housing need:***

*Please provide a map and Eircode which verifies the location of the address on which you are proposing to rely and its relationship with the subject site?*

*If no map, please provide an alternative form of documentary evidence which verifies the location of address on which you are proposing to rely and its relationship with the subject site.*



**Policy RH-P-2 – Areas Under Strong Holiday Home Influence**

To consider proposals for new one-off rural housing within ‘**Areas Under Strong Holiday Home Influence**’ from prospective applicants that can provide evidence of a demonstrable economic or social need (see ‘Definitions’) to live in these areas including, for example, the provision of evidence that they, or their parents or grandparents, have resided at some time within the area under strong holiday home influence in the vicinity of the application site for a period of at least 7 years. The foregoing is subject to compliance with other relevant policies of this plan, including Policies RH-P-9.

This policy shall not apply where an individual has already had the benefit of a permission for a dwelling on another site, unless exceptional circumstances can be demonstrated.

An exceptional circumstance would include, but would not be limited to, situations where the applicant has sold a previously permitted, constructed and occupied dwelling, to an individual who fulfils the bonafides requirements of that permission.

**New holiday homes will not be permitted in these areas.**

<b>Please indicate below whether your application is based on your own, your parent’s or your grandparent’s residency and the years of such residency.</b>	<b>Townland &amp; Eircode of residence</b>	<b>No. of years at this address</b>
My own residency		
My parent’s residency		
My grandparent’s residency		

***Please provide a narrative on your circumstances of housing need:***

*Please provide a map and Eircode which verifies the location of the address on which you are proposing to rely and its relationship with the subject site?*

*If no map, please provide an alternative form of documentary evidence which verifies the location of address on which you are proposing to rely and its relationship with the subject site.*



**Policy RH-P-3 – Structurally Weak Rural Areas**

To consider proposals for new one-off housing within ‘**Structurally Weak Rural Areas**’ from any prospective applicants for a dwelling house, subject to siting and design considerations and compliance with all other relevant policies of this Plan including Policy RH-P-9.

**New holiday homes will not be permitted in these areas.**

***Please provide a narrative on your circumstances of housing need:***

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**Supporting Evidence**

*A prospective applicant is strongly advised to provide **multiple**, comprehensive and a complete range of documentary evidence in support of their application, and which specifically and evidentially demonstrates their circumstances of housing need within the scope and categories of the relevant rural housing policy and without lacunae.*

*A statement in the absence of evidence will not be sufficient. A failure to address this issue in a complete manner may lead to delays in the processing of your application if the Planning Authority needs to request further information from you.*

<b>Please indicate (Mark ‘X’) below what forms of documentary evidence have been submitted in support of your application.</b>	<b>Mark ‘X’</b>
Bona Fide Letter from Elected Member of Donegal County Council:	
Letter from employer:	
Birth Certificate, Marriage Certificate etc.:	
Letter from a local clergy:	
Medical Evidence:	
Education Records:	
Map showing location of addresses supplied in support of rural housing need:	
Utility Bills for addresses supplied in support of rural housing need:	
Rent Book for addresses supplied in support of rural housing need:	
Proof of engagement in farming where the applicant is stated to be a farmer:	
Other:	



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**Advisory note**

*The policy references identified in this form are provided for assistance in completing this Rural Housing application form. These policies form part of a wider suite of policies contained within the County Development Plan that may also be part of the wider consideration of any planning application in the public interest. It is important that this section must be read in conjunction with the Donegal County Development Plan 2024-2030.*

*The Donegal County Development Plan 2024-2030 can be viewed online at:*

<https://www.donegaldevplan.ie/>

<b>Signature of Applicant/Agent:</b>	
<b>Date:</b>	